

Check Reorder Request

This form can be used to place a check or deposit book order with Horizon Bank. To place an order, complete the form and submit to one of our branch offices or fax to the number on the form. (Do not email this form, as it is not a secure communication method.)

Title of the Account: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone (optional): _____ Email (optional): _____

Website (optional): _____

CHECK ORDER INFORMATION

Account No: _____ Starting check number: _____

Reorder my exact last order: Yes (nothing else is needed) No (if no, please fill out the details below)

Type: Personal Commercial

Style: Single Duplicate Desktop 3-per page

Quantity: Single order (1 box) Double order (2 boxes) Other: _____

Color of Design: _____

Customization, Monogram, Logo or other comment: _____

DEPOSIT SLIPS

Type: Book 3-per page Quantity: _____

Single Duplicate Triplicate

Style: _____

Do you need temporary checks mailed? Yes No

Authorized Signature: _____ Date: _____

FOR BANK USE ONLY

Input Date: _____ By: _____

Date Verified: _____ By: _____